

Paws And Play Dog Daycare, Unit 25, Weston Business Park, Locking Moor Road, Locking,

Weston-Super-Mare, BS24 8RA

07452875613



Paws and Play

REGISTRATION FORM

Please fill out all information on pages 1-7

Personal Details

Dogs Name:	Date of Birth:
Dogs Breed:	Gender:
Is your Dog tagged?	Spayed/Neutered?

- Please note all dogs must be neutered/spayed to attend the Daycare.

OWNER ONE- Name:	OWNER TWO – Name:
Address:	Address:

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Postcode	Postcode
Mobile Number and Email address:	Mobile Number and Email address:

Emergency Contact Details:

We will always endeavour to contact an Owner in the first instance; however, should we be unable to contact an Owner, please provide details of individuals (not the Owner) that we have authority to contact in an emergency.

Name:	Telephone Number:	Mobile Number:
Name:	Telephone Number:	Mobile Number:
Name:	Telephone Number:	Mobile Number:

Person's Authorised to collect your Dog (18 years and above)

Name:	Telephone/Mobile:
Name:	Telephone/Mobile:

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We operate a password scheme for emergency security purposes. This should be used by any of your emergency contacts collecting your Dog.

Password: _____

Details of your Dog

Does your Dog have any medical needs / take regular medication? If YES please provide details?
Does your Dog have any dietary needs or allergies? If YES please provide details?
Does your Dog have any special needs or disabilities? YES/NO If yes, please tell us how we can support them.
Please confirm your Dog is vaccinated against Rabies, Distemper, Rhino-Tracheitis, Trachea Bronchitis, Parvo-Virus and Kennel Cough? (Proof will need to be provided.)
Please confirm your Dog is getting regular Worming, Flea and Tick treatments? (Proof will need to be provided.)

Dog Behaviours

Where does your Dog spend most of its day?	
Is your Dog allowed on the furniture at home?	
Has your Dog ever escaped from your property?	
Has Your Dog ever bitten another animal?	
Has your Dog ever bitten a person?	
Has your Dog ever reacted negatively around food?	

Socialisation

How often does your Dog normally socialise?	
Does your Dog enjoy playing with other Dogs?	
Does your Dog share toys with other Dogs?	
Is your Dog child friendly?	
Are there any other Dogs in your household?	

Training

Has your Dog attended any formal training sessions?

Pet Services

Has you used a Daycare centre/Groomer before? (If yes please note which ones)
Has your Dog had a bad experience with any of these? (if yes please give details)

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Dogs Vet Name:	Vets Address & Telephone Number:
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Attendance Schedule

Please indicate the sessions you would like, we will be able to confirm if these are available upon receiving your completed registration form.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Early Drop Off 730am					
Morning 8am-1pm					
Afternoon 1pm-6pm					
All Day 8am-6pm					

How did you hear about Paws and Play Dog Daycare?

Please tick YES or NO to the following.

	YES	NO
Give consent for trained staff to administer first aid if applicable.		
Give consent for emergency treatment to be administered if required by a Vet.		
Give permission for your Dog to be given treats during their session time for training and enrichment purposes.		

- Please note we will be using Green Pastures Vets for any emergency treatment required, you will be liable for the cost of any treatment required. By signing below you are agreeing to this.

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Signed: _____ Date: _____

Photographs

Please tick YES or NO to the following.

	YES	NO
Give consent for photographs of my Dog to be taken for inclusion in the setting display.		
Give consent for photographs/videos of my Dog to be used on our website/social media, publicity, marketing e.g. Newspapers.		

Signed: _____ Date: _____

Policies & Procedures

Please sign below to confirm that you have been provided with details of the setting policies & Procedures including the information sharing procedures.

Signed: _____ Date: _____

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PAWS AND PLAY

Term and Conditions

1. Paws and Plays Dog Daycare Commitment to you:

We will:

- Inform you if your application has been successful. You must confirm within one week of receiving the acceptance that you wish to take the place. If you do not inform us in this time the place may be withdrawn.
- Try and accommodate any requests you may make for any additional sessions.
- Provide you with verbal updates as to your Dogs progress on request.
- Notify you of any days on which we will be closed with at least 7 days' notice unless it is an unavoidable emergency.
- Hold relevant Public Liability Insurance.

2. Your Commitment to Paws and Play Dog Daycare:

You will:

- * Complete a medicine consent form if Staff are required to administer medicines to your Dog (Prescribed or over the counter)
- * Immediately inform us if your Dog is suffering from a contagious disease. This is for the benefit of the other Dogs in the setting. You must not allow your Dog to attend whilst suffering from a contagious disease, which could be easily passed on to another Dog during normal daily activities at the day care.
- * Immediately inform us of any changes to your contact details
- * Keep us informed of whom will be collecting your Dog, if the person collecting your Dog is not usually responsible for collecting them we will require ID. If we are not satisfied that an individual is allowed to collect your Dog, we will not release your Dog into their care.
- * Immediately inform us if you are unable to collect your Dog from the Daycare at the official collection time. A late payment charge may be applied.

* Inform us as in advance of any dates on which your Dog will not be attending the daycare.

* Provide us with at least 1 months' notice of your intention to decrease the number of hours your Dog spends at the day care or to withdraw your Dog from our day care and end this agreement. If insufficient notice is given you will be responsible for the full fees for your dog for 1 month from the date of any changes as if their hours had not decreased. If you are ending this Agreement, notice must be given in writing.

3. Payment

* Our Fees shall be notified to you in advance of your Dog starting at the Daycare. We may review these fees at any time but shall inform you of the revised amount at least 1 month before it takes effect. If you do not wish to pay the revised fee, you may end this agreement with 1 month's notice in writing to the manager. Discounts may be available for multiple Dogs from the same household or Multiple days. Please contact us to discuss.

* Fees must be paid on a monthly basis, in advance.

* If your Dog is dropped off late or collected early will still result in the full session charge.

* All payments under this Agreement must be paid via bank transfer as shown on your invoice. Reference for the payment should be your Dogs full name. Bookings will not be secured until payment is made. In the event of a last minute booking we may be able to take card payments on arrival, please confirm at time of booking.

* If you request additional sessions you will need to pay for these sessions in advance.

* If you have been unable to collect your Dog by the official collection time and as a result we have provided additional care, you may be charged a late fee. (up

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to £5 for every 15 minutes you are late after 13:00 or 18:00 depending on your booked session)

* If you fail to make payment in full by the due date we will enforce our late payment fee starting at an additional £10.00.

4. Suspension

* We may suspend the provision of Daycare to your Dog and add 1 Months' notice at any time.

5. Termination

* You may end this Agreement at any time, giving us at least 1 months' notice, in writing to the manager.

* We may immediately end this Agreement if:

- you have failed to pay your fees.

-You have breached any of your obligations under this Agreement and you have not or cannot put right that breach within a reasonable period of time of us asking you to.

- you behave unacceptably, as we will not tolerate any physical or verbal abuse towards staff.

-Your Dogs behaviour is unacceptable or endangers the safety and wellbeing of any of the other Dogs in our care or staff members.

* You may immediately end this Agreement if:

-We have breached any of our obligations under this Agreement and we have not or cannot put right that breach within a reasonable period after you have drawn it to our attention.

-We suffer any event of insolvency.

7. General

* We take any small-medium sized breed of Dog as long as they are friendly with other dogs and humans.

* All dogs must be neutered/spayed to attend the Daycare.

* We do not feed your Dog unless you have confirmed in writing for us to do so, any food should be supplied by the owner to prevent any dietary issues.

* In the unlikely event of a Veterinary visit being required, you give consent for us to provide your contact details for payment of any fees occurred. You will be liable for all costs associated for emergency treatment.

* A Collar/harness must be worn by all Dogs attending Daycare.

* Whilst on the premises with your Dog please keep them on a lead, we cannot be held responsible for a any loss or injury during this time.

* We have an obligation to report any instances where we consider that a Dog may have been neglected or abused to the relevant authorities. We may do so without your consent and/or without informing you.

* If the daycare setting has to close or we take the decision to close due to events or circumstances that are outside our control, we shall be under no obligation to provide alternative care facilities to you.

* If you have any concerns regarding the services we provide, please discuss these with the manager. Customer satisfaction is of paramount importance to us and any concerns/complaints will be reported to the daycare owner for review.

* We carry a wide range of toys and equipment at our day care. Unless we specifically request otherwise your Dog should not bring any of their own toys to daycare. If they do bring toys with them, we accept no responsibility for any loss or damage to those toys.

* From time to time we may have photographs taken of the Dogs who attend the Daycare. These photographs may be used for promotional purposes. If you do not wish your Dog to be included in these photographs, you should inform us on your registration form.

8. Information sharing

* We will only share your information if we are required to do so to get emergency treatment needed for your Dog or we feel we need to report any abuse/neglect.